

File no. NHF/2/1/Stationary Printing/2014

12.06.2017

***Sub: Inviting of Quotation for Printing Job***

Sir,

We are in requirement of printing of following material for the office of National Handicapped Finance and Development Corporation as per the details of the job is given below:

<b>Sl No</b>	<b>Description</b>	<b>Qty</b>
1.	Official Letter Heads as per Sample on 100 g.s.m. Executive bond Paperwith logo of NHFDC (100 letter heads in each pad)	80 Pads
2.	Employees I.D.Cards	36 Nos.

You are requested to send your sealed quotation / invoice superscribing on the envelope-“Quotation for Printing Job” with above mentioned specifications along with terms and conditions including payment terms, validity of quotation, taxes if any etc. on or before 20.06.2017.

Yours faithfully,

(R.P.Dubey)  
Assistant Manager(Pers.)